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# OHMS Purpose



At Oquirrh Hills Middle School, we are committed to:

**O**ngoing Student Learning

**H**igher Level Thinking and Student Proficiency in all Classes

**M**aintaining a Safe Learning Environment

**S**tudents Developing and Demonstrating Good Citizenship

# Oquirrh Hills Middle School

## Student Handbook

### 2024 - 2025



Home of the Eagles

12949 South 2700 West

Riverton Utah 84065

[oquirrhills.jordandistrict.org](http://oquirrhills.jordandistrict.org)

Lisa Jackson, Principal

Josh Ricks, Asst. Principal (last names A - K)

James Maughan, Asst. Principal (last names L - Z)

# Welcome to the N.E.S.T.!

Nurturing  
Every  
Student  
Together

Welcome to OHMS! This is a great place to be! OHMS is a legacy school that continually provides high academic and social opportunities for all students. This handbook will provide answers to many of the questions you may have. The administration, faculty and staff wish you an outstanding year.

## OHMS Purpose Statement:

At Oquirrh Hills Middle School, we are committed to:

**Ongoing Student Learning**

**Higher Level Thinking and Student Mastery in all Classes**

**Maintaining a Safe Learning Environment**

**Students Developing and Demonstrating Great Citizenship**

Student Name \_\_\_\_\_

Student Grade \_\_\_\_\_

Homeroom (3rd period) Teacher \_\_\_\_\_

## Monday - Thursday Bell Schedule

Period	Begins	Ends	Length
1st	8:00	8:45	45
2nd	8:50	9:40	50
3rd/Homeroom	9:45	10:20	35
4th	10:25	11:10	45
A Lunch	11:10	11:40	30
5th	11:45	12:30	45
5th	11:15	12:00	45
B Lunch	12:00	12:30	30
6th	12:35	1:20	45
7th	1:25	2:10	45
8th	2:15	3:00	45

## Friday - Bell Schedule (No 3rd Period Homeroom on Fridays)

Period	Begins	Ends	Length
1st	10:00	10:35	35
2nd	10:40	11:15	35
4th	11:20	11:55	35
A Lunch	11:55	12:25	30
5th	12:30	1:05	35
5th	12:00	12:35	35
B Lunch	12:35	1:05	30
6th	1:10	1:45	35
7th	1:50	2:25	35
8th	2:30	3:00	30

## Three Assembly Bell Schedule (No 3rd Period Homeroom)

Period	Begins	Ends	Length
1st (Assembly)	8:00	9:00	60
2nd (Assembly)	9:05	10:05	60
4th (Assembly)	10:10	11:10	60
A Lunch	11:10	11:40	30
5th	11:45	12:30	45
5th	11:15	12:00	45
B Lunch	12:00	12:30	30
6th	12:35	1:20	45
7th	1:25	2:10	45
8th	2:15	3:00	45

## Academic Programs

The administration, faculty, and staff are committed to providing a high-quality learning experience for all students in reading, writing, mathematics, science, health, social studies and physical education. Additionally, courses are offered in visual and performing arts, technology, family and consumer sciences and world languages. Honors classes are available and encouraged if you are interested in going deeper into the content. Advanced placement Geography and Environmental Science are also options for earning college credit.

## Assemblies

During assemblies, students are expected to:

- Show respect for the United States flag
- Show respect for and pay attention to speakers and performers
- Remain with your teacher and class
- Not use electronic devices; they should be off and out of sight
- Not consume food or beverages
- Enter and exit the auditorium in a quiet and orderly manner, according to established procedures

## Attendance Policy - *For attendance questions please email [sheri.baumann@jordandistrict.org](mailto:sheri.baumann@jordandistrict.org)*

Oquirrh Hills Middle School is committed to academic excellence and recognizes the correlation between achievement and consistent attendance. This policy states the responsibilities of Oquirrh Hills Middle School teachers, students and parents regarding school attendance, and defines absences and tardies. Utah Compulsory Attendance Laws [53A-11-101] require every school age child to be in school. Parents are responsible for their children's regular school attendance. Parents are also responsible for notifying the school when an absence occurs within five school days of the absence.

See district policy [AA432 – Student Attendance and Teacher Disclosure Statements – Policy Manual](#)

Oquirrh Hills Middle School provides computerized attendance information updated daily to assist parents and students. Students and parents may check class grades and attendance records by visiting our website [oquirrhills.jordandistrict.org](http://oquirrhills.jordandistrict.org) and choosing the *Skyward* link in the student menu to open the online program. This system requires the use of confidential student or parent codes. These codes are mailed home at the beginning of the academic year. Due to the Federal Privacy Act, it is required that these codes be picked up in person at the Counseling Center if parents are requesting them after the mailing.

The OHMS administration and hall monitors perform tardy "sweeps" at the beginning of class periods. Any student who fails to arrive to class on time will need to speak with an administrator or hall monitor, who will note the student's name. Excessive tardies will result in administrative consequences.

## Check-In/Check-Out

If you arrive after 8:10 a.m. you must check-in with the attendance office. If you need to check out of school during the day, your parent/guardian must sign you out in the attendance office, in person with I.D., before you will be released. *Only a parent, guardian or other individuals listed by parent/guardian on the registration card may check a student out from school. If a student should not be released to a non-custodial parent/guardian listed on the card, it is the custodial parent's responsibility to notify the Attendance Office. Proof of a protective order or court order must be provided. If a court order is lifted, the custodial parent must provide a copy of the court order to the Attendance Office.*

## Truancy aka Sluffing

Truancy ("sluffing") is an unexcused absence. You are expected to be in every class, every period. If you sluff, you will receive consequences. You are truant if you:

- Leave school without checking out through the attendance office
- Arrive at school but do not attend one or more classes
- Obtain permission to go to a certain place but do not report there
- Stay home without your parent's knowledge
- Leave a class without permission
- Arrive to class more than ten minutes late or leave class early without teacher permission

## General Attendance Guidelines

- Absences will be excused if you bring in a parent/doctor/orthodontist/other medical note.
- Vacation release forms are available in the attendance office, but must be completed BEFORE you leave on vacation. A 10-day maximum is allowed.
- Parents may use up to 10 Guardian Knowledge days per year.
- Parents must call the Attendance Office within one week of an Absence to have the nature of the absence changed. After one week, the absence will remain as first documented.
- You may have *up to, but no more than* five guardian excused late morning check-ins.
- If you have missed or are expected to miss more than three days of school, you are encouraged to communicate with your teachers concerning makeup assignments.
- Excessive attendance policy violations will result in an administrator/parent conference.



## Behavior

All students at Oquirrh Hills Middle School are important, valuable individuals. All students have the right to acquire a quality education in a safe environment. All students have the right to be treated with RESPECT by fellow students and all adult staff. All students have the right to express their thoughts and feelings in an appropriate manner.

With these rights come certain responsibilities. You are expected to refrain from inappropriate or distracting behavior. You have the responsibility to follow the guidelines established by the administration and individual teachers. You have the responsibility to treat your fellow students and all adult staff with the same RESPECT that you expect from them. Behaviors causing another student physical or emotional harm including threatening, teasing, fighting, etc. are not acceptable.

If you have difficulty meeting these responsibilities, teachers and/or administrators will intervene in one or several of the following ways: contact a parent/guardian, consultation with parents, lunch detention, in-school suspension, out-of-school suspension, suspension to district hearing, referral to law enforcement, etc. Administrators will refer to district policies [AS67](#) and [AS90](#) for proper procedure and documentation..

## Bullying

Bullying is not tolerated at OHMS and will result in administrative action. District policy [AS098](#) defines bullying and its consequences.

## Bus Transportation

Bus transportation is considered a privilege provided by Jordan School District for students who live within the school boundaries, but are located more than two miles from the school. The bus is considered an extension of school/district property and all such policies are in effect while students are on the bus or at the bus stop. You are expected to follow the directions of the bus driver. Misbehavior on the bus or at a bus stop may lead to school consequences, including loss of riding privileges. If you do not qualify to ride a bus, you may be allowed to do so *if there is space available and a bus request is submitted to and is approved by the district.*

## Cafeteria

Nutritional, low-cost lunches (\$2.25), and breakfast (\$1.25) are available each day school is in session. If you buy a second lunch, you will be charged \$4.10. You are assigned a lunch number that you will use each time you go through the lunch or breakfast line. Keep this number confidential. You can make deposits through Skyward or in the main office. Deposits in the main office need to be made before 9:30 to receive credit for that day. Vending machines are available during lunch and class changes, but you use them at your own risk. There will be no refunds. Eligibility forms to apply for free/reduced lunch can be obtained in the Main Office.

## Cafeteria Behavior

- Wait at the front of the line until fewer than six (6) students are at the counter.
- Do not cut in line – wait your turn.
- Clean up after yourself.
- Stay in designated areas and follow all inside/outside day protocols.
- All food and beverage must be consumed in the cafeteria.
- Do not climb over tables.
- Do not throw food or other objects.
- Do not litter.
- If you cannot follow these expectations, you may be helping the custodial staff clean the school, or face other administrative consequences.

## Cell Phones/Electronic Devices

At no time shall the school or district be responsible for preventing theft, loss or damage to cell phones brought onto school property. You are welcome to use your personal electronic devices, including cell phones, before school, in between classes, at lunch, and after school. During class time, your device(s) will need to be silenced and out of sight - see the OHMS cell phone policy - [Oquirrh Hills Cell Phone Policy](#). Your technology needs will be met through school-issued Chromebooks (see below).

# Chromebook User Agreement

**Rationale** - Technology is an integral part of student learning. As a way to further blended learning at Oquirrh Hills Middle School, students will be offered a school-issued Chromebook, which will allow us to enhance student learning opportunities. The purpose of the Chromebook is to help students complete academic tasks at home and further their education. The Chromebook is the property of Oquirrh Hills Middle School and Jordan School District. Use of the Chromebook is dependent on the following:

## Procedures, Guidelines, and Expectations of Chromebook Use

- The Chromebook is for academic purposes only.
- Inappropriate use of any Chromebook by a student may result in loss of privileges or other appropriate administrative action.
- Abide by all Jordan School District policies regarding network acceptable use ([AA445](#)).
- Keep the Chromebook charged and bring it to school each day.
  - A limited number (10) extra Chromebooks will be available each day, for checkout through the LMC.
- Students are not allowed to use personal computers during class time, unless authorized by an administrator.
- Keep your password and username secure.
- Keep the Chromebook away from extreme temperatures.
- Always close the lid before transporting the Chromebook, and do not carry it by the screen. The screen and keyboard are susceptible to damage through misuse.
- Do not modify user settings.
- Do not download any content, other than class assignments, without permission from the school.
- Do not use the Chromebook to record video/audio or take photographs of any other student, teacher, or person unless for academic purposes, and only with the other person's consent.
- Do not have food or drinks near the Chromebook.
- Never leave the Chromebook unattended.
- Do not remove JSD and/or OHMS asset or property tags/labels.
- Do not place hard-to-remove decals, stickers, etc. on the Chromebook.

## Chromebook Checkout Procedures

- Students will be offered and assigned a Chromebook. Any damage to the Chromebook will be assigned a charge through Skyward.
- If a student withdraws from OHMS, they will return the Chromebook to OHMS or be fined for the cost of the Chromebook.

## Expectations of Privacy

Chromebooks are the property of JSD and OHMS, and are not subject to the same privacy expectations as private property. For this reason, there is no expectation of privacy with the Chromebooks.

- OHMS may repossess and search the Chromebook at any time for reasons including suspected violation of school or district policies ([Policy-AA445](#)).
- JSD and OHMS faculty may remotely access, view, and control student Chromebooks. (Teachers cannot control/access the Chromebook's camera in or out of school)
- All internet activity on the Chromebook, at or away from school, will be filtered by Jordan School District content filters. JSD will not block websites or software deemed to have educational value, i.e., Youtube, Google Suite, etc.

## Taking Care of the Chromebook

- You are responsible for the safekeeping and care of the Chromebook. OHMS will provide one soft, protective pouch for each Chromebook. Laptop-friendly backpacks are *recommended*.
- Immediately report any malfunctions or damage of the Chromebook to a classroom teacher or administrative staff member at school. ***Do not attempt to repair the Chromebook.***
- If the Chromebook becomes damaged or broken due to negligence, the student will pay for the repair or replacement of the Chromebook.
- The Chromebooks are valued at up to \$260.00 new. The price of replacement parts will vary.
  - \$30 Touchpad
  - \$5 Missing/Damaged asset tag
  - \$7.50 Missing/Damaged key
  - \$55 Screen
  - \$40 Charger
  - \$10 Power cord
  - \$20 Bezel trim cover
  - \$30 Screen bezel
  - \$50 Top cover
  - \$50 Bottom cover
  - \$10 Pouch
  - \$75 Keyboard
  - \$260 Lost or cannot be repaired
- If a student damages another student's Chromebook, they are responsible for the cost of the repair or replacement.

- If the student loses the Chromebook, or it is stolen, they are responsible for the replacement fee. For stolen Chromebooks, a police report must be filed.

## Cheating and Plagiarism

Cheating in any form is unacceptable. The teacher will contact your parents to notify them that you may receive a zero for the assignment/assessment on which you cheated. At the teacher's discretion, you may be allowed to make up the assignment/assessment. You may also receive a deduction in your citizenship.

Plagiarism is the practice of taking someone else's work or ideas and passing them off as one's own. You are expected to complete your own work and properly cite any works used in your original assignments. If you plagiarize you may receive a zero on the assignment/assessment. Your teacher will determine if you are allowed to redo the work.

## Citizenship

Citizenship grades are based on behavior, class participation, and attendance. You will receive a citizenship grade for each class in which you are enrolled. N grades or lower may affect membership in specialty TAs and eligibility to be a student aide.

*Teachers may send home course descriptions and additional information specific to their areas.*

## OHMS Citizenship Proficiency Scale

*Learning Target - Students will interact positively with the teacher and other students and cheerfully follow class rules.*

Honorable (H)	I can <b>positively</b> encourage the teacher and other students, and <b>cheerfully</b> follow class rules on a regular basis.
Satisfactory (S)	I can interact <b>positively</b> with the teacher and other students and follow the class rules most of the time.
Needs Improvement (N)	I <i>sometimes</i> interact <b>positively</b> with the teacher and other students, and <b>require reminders</b> to follow class rules.
Unsatisfactory (U)	I <b>rarely</b> interact <b>positively</b> with the teacher and other students, and <b>often</b> disobey class rules.

## Counseling

The counselors' role at OHMS is to work with students, parents, and teachers to support student success. Counselors guide students in their academic, social and emotional needs through the comprehensive counseling guidance program.

OHMS Counselors: Erin Brown, Steve Cherry, Jen Hawkes, and Andrea Latz. OHMS School Psychologist: Denis Alvarez. OHMS School Social Worker: Amanda Leavitt.

## OHMS guidance program

- **Responsive Services/Dropout Prevention:** assisting students in an individual and/or group setting
- **Individual Student Planning focused on Plan for College and Career Readiness (PCCR):** guiding students to create a plan for high school, college and career.
- **Guidance Curriculum with PCCR Components:** exploring college and career opportunities in the classroom with a variety of activities for each grade level.
- **System Support & Non-guidance Activities:** management of counseling program, planning and creating activities for students

An important aspect of the guidance program is assisting you in becoming college and career ready. This is accomplished by participating in the **Plan for College and Career Readiness (PCCR)**. The PCCR helps you set goals, explore educational and occupational options and make plans for the future. The PCCR process is as follows:

**7<sup>th</sup> Grade:** The PCCR process is in conjunction with the **CCA (College and Career Awareness Program)** Guidance and Career class. You will participate in assessments and activities throughout the school year in the class. The experience culminates with a group PCCR meeting at the end of the school year, which parents are invited to attend if interested. During this meeting we introduce the PCCR process, review your assessments and answer questions.

**8<sup>th</sup> Grade:** Counselors schedule an individual PCCR meeting with **you and a parent** to discuss your career exploration, goals, interests, test results, high-school graduation requirements and opportunities that are available to you during your school years. Counselors work with parents to schedule a meeting that allows all to attend. These meetings can be done via zoom if needed.

**9<sup>th</sup> Grade:** The PCCR process takes place throughout the year with all 9<sup>th</sup> grade students. You have further opportunities to explore occupations and set goals for your future. You will participate in activities such as *Reality Town*, Career Day and College Week, which helps you gain an understanding of the financial responsibilities of an adult, how to manage money and how your educational performance could impact future success. Counselors also review high school graduation requirements during a one on one meeting in the spring prior to high school registration with you and a parent.

We look forward to working with you! Please visit [www.ohmscounseling.org](http://www.ohmscounseling.org) for more information about our program and your counselors.

## Dangerous Items

It is against the law to bring dangerous items to school. Consequences for doing so include suspension and police involvement. Dangerous items include, but are not limited to, anything that potentially causes physical harm. Even if you bring a facsimile (fake or look-alike) of a dangerous item, you face the same serious consequences. If you suspect another student has brought, or plans to bring, a dangerous item to school, **tell an adult immediately**. If you bring a weapon to school by accident (for instance, you had a knife in your backpack from a camping trip), bring it to an administrator immediately, and *do not show it to anyone*. Please see district policy [AS67](#)

## Digital Citizenship

Be careful with what you do on electronic devices. Anything you text or post online -- words, pictures, or videos -- can be viewed by anybody. There is no privacy online. Cyber bullying is illegal and will result in school and police consequences. It is against the law for you to bring, possess, participate in, share, or show **sexting or pornography** while at school, whether in printed matter, on an electronic device, or on social media. Consequences for doing so include parent contact, suspension, confiscation and wiping of phone, change of school, and police involvement. Please see district policy [AA445](#)

## Disclosures or Syllabi

You will receive a disclosure statement or syllabus for each class regarding classwork expectations, grading requirements, homework policies, citizenship responsibilities, etc. This should be signed by your parent(s) and returned. This signature indicates that you and your parent(s) are familiar with teacher/class expectations.

## Disrespect and Insubordination

Refusing to follow a reasonable directive by a teacher, administrator, or other school personnel is considered insubordination and is not allowed. This behavior is grounds for consequences including suspension. See Behavior above for further explanation.

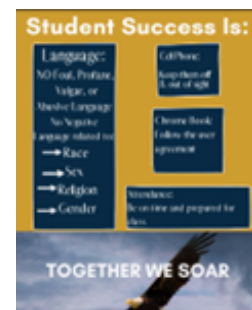
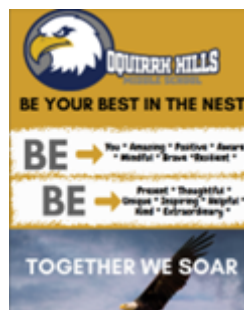
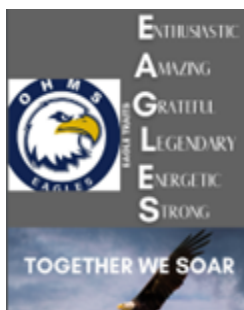
## Dress and Grooming

Please come to school dressed in clothes that show respect for the educational environment. This means that your clothes meet health, safety, and school standards, and that you use standard personal hygiene. For specifics, please see district policy [AA419](#)

## Eagle Traits

At OHMS, we encourage positive language at all times. Positive language leads to positive relationships and academic excellence. *At OHMS we MODEL RESPECT for each other. This means always using school-appropriate language and tone at any given time about any person's race, gender, ethnicity, body, religion, personal lifestyle and/or physical/intellectual abilities. WE NEVER use profanity, sexually inappropriate language/gestures, and inappropriate or unkind comments. For those who cannot comply with this rule, there will be appropriate administrative, district, and/or LEGAL consequences.*

Eagle Traits are qualities that every OHMS student strives to embody. *As OHMS students live up to the Eagle Traits, the educational environment at OHMS is welcoming, safe, and transformational for kids. Together we soar!*





## Emergency Drills

*Evacuations in preparation for unforeseen circumstances will be conducted throughout the year. Whenever the school is evacuated, students and teachers follow Incident Command procedures.*

## Fee Waivers

Students may qualify for partial or total exemption from school fees, based on household income requirements. For more information on qualifications, parents/guardians may contact the main office. Fee waiver forms may be picked up in the main office, or printed from online registration materials. Whether on fee waivers or not, you have the opportunity to participate in class- and school-sponsored activities.


## Fighting

Fighting is not allowed at school. If you throw a punch, first or second, you will be suspended. You may also face police involvement. If you are in a situation that you fear will become a fight, tell an assistant principal or counselor. We are here to help you peacefully resolve the conflict so that you don't feel like you have to fight. Injuries, damages, and medical costs associated with fighting are the responsibility of the involved students and their parents. Fights that occur on the way to school and on the way home from school, or off school property during school hours, are also potentially subject to school discipline.

## Grading

At OHMS we use standards-referenced grading, also known as "standards-based grading" (SBG) in all classes. Each teacher should have proficiency scales unique to their curriculum. Each of these scales is created using the basic template below. Skyward grades are calculated using the SBG to letter grade conversion chart.

## OHMS Grade Scale

SBG Score Range	Letter Grade	Percentage Range	
3.75 - 4.00	A	93.75 - 100.00	 <p>Oquirrh Hills Middle School General Proficiency Scale Standards Based Grading</p> <p><b>4 – Advanced:</b> The student is proficient and demonstrates an advanced application of concepts, skills and/or processes of the standard(s).</p> <p><b>3 – Proficient (meets standard):</b> The student consistently demonstrates an understanding of concepts, skills and/or processes of a standard(s).</p> <p><b>2 – Approaching –</b> The student demonstrates some understanding of concepts, skills and/or processes of a standard(s) but lacks proficiency in key areas.</p> <p><b>1 – Beginning –</b> The student does not yet demonstrate an understanding of concepts, skills and/or processes of a standard(s) and requires support to complete key tasks.</p> <p><b>0 –</b> No attempt yet or not present.</p>
3.50 - 3.74	A-	87.50 - 93.74	
3.25 - 3.49	B+	81.25 - 87.49	
3.00 - 3.24	B	75.00 - 81.24	
2.75 - 2.99	B-	68.75 - 74.99	
2.50 - 2.74	C+	62.50 - 68.74	
2.25 - 2.49	C	56.25 - 62.49	
2.00 - 2.24	C-	50.00 - 56.24	
1.75 - 1.99	D+	43.75 - 49.99	
1.50 - 1.74	D	37.50 - 43.74	
1.25 - 1.49	D-	31.25 - 37.49	
0 - 1.24	F	0 - 31.24	

## Hall Passes

Hall passes should be used minimally. During class time, you are permitted to use a hall pass (one student per hall pass) when you have teacher permission. **Cell phones should be left in the classroom in your backpack when using a hall pass.**

## Homework/Prolonged Illness

- REQUESTS FOR HOMEWORK

*If you miss three or more days of school because of illness, please check Canvas for missed work. Your parent/guardian may request any homework not found on Canvas by contacting the counseling center at 801-412-2091. Please allow 24 hours between the time the request is made and the time the homework is picked up and/or posted on Canvas.*

- HOME AND HOSPITAL

*If a doctor writes an order for you to be out of school for over 10 days, your parent/guardian should contact the attendance office to arrange for Home and Hospital Teaching Services. The doctor order must be provided to the attendance office before Home and Hospital Teaching Services can begin. The order must specify the length of time being requested for Home and Hospital Teaching Services.*

## Illegal Drugs, Alcohol and Tobacco

The possession, use, or distribution of illegal drugs, alcoholic beverages, or other prohibited substances constitutes a hazard to students and is disruptive to the educational process. See district policy [AS90](#) for more detailed information and possible consequences.

## Internet Use

Electronic information resources are made available to you by Jordan School District. These resources include, but are not limited to electronic mail, the Internet, and other network files or accounts. Use of these electronic information resources must be in support of education and research and must be consistent with the educational objectives of Jordan School District. While access to all materials on a worldwide network cannot be controlled, Internet access in Jordan School District is filtered and monitored on an ongoing basis. See district policy [AA445](#).

## Interventions/Talon Time

- **Talon Time**

- Monday through Thursday Oquirrh Hills Middle School provides a daily opportunity for you to receive extra help from your teachers during the T.A. period. If you need extra help in a subject area you are invited by your teacher to attend a scheduled intervention held during T.A. Math tutoring is also available Friday mornings from 9-10 through our academic advisors.

- **Lunch School**

- Lunch School is a program designed for students who are missing assignments, quizzes or projects to complete during their lunch time. Students are given a lunch school ticket from their teacher to report to a classroom where they can work for 30 minutes and get help from a teacher if needed. It is held every day, Monday-Friday, during all lunches.

## Language

Language at school should always reflect school values and be respectful. The use of foul, profane, vulgar, or abusive language will not be tolerated. This means always using school-appropriate language and tone at any given time about any person's race, gender, ethnicity, body, religion or personal lifestyle. For those who cannot comply with this rule, there will be appropriate administrative, district, and/or legal consequences. Students who use such language will be given a warning. If the language persists, the student will be referred to the administration. See Utah Statute [53G-8-205](#).

## Lockers

You will be assigned a locker and combination. You are encouraged to use a backpack or other bag to transport your belongings each day, and to dress appropriately for seasonal weather conditions. The locker is the property of the school and may be inspected by school authorities at any time. **You should use only your assigned locker, and must not share your locker or combination with anyone or allow anyone else to store items in your locker.** The school is not responsible for personal property that is lost, stolen, or vandalized. If you vandalize or damage your own locker or other lockers, you will be fined to cover the cost of cleaning and repair.

## Library Media Center (LMC)

The LMC is open for your use daily from 7:30 am to 3:25 pm (9:30 am to 3:25 pm on Fridays). The LMC has a variety of books, reference materials, magazines, and computers. You may use these items for research and school studies. You may come to the LMC before and after school and during passing periods without a pass. During class periods, the assigned teacher must issue a pass. You are also encouraged to come in during your assigned lunch period, but must obtain a library lunch pass from the media center specialist before school. Food and drinks are not allowed in the LMC. Books may be checked out for a period of 15 school days. A fine of 10¢ per school day is charged on all overdue books. You will be required to pay for lost books. For more information on the LMC, please visit [our media centers webpage](#).

## Medications

You **cannot have more than a 12-hour dose** of any type of medication. “Medication” is defined as any over-the-counter pill or personal prescription and must be stored in the original container or package. Possessing more than a 12-hour dose is a violation of district drug and alcohol policy. Sharing prescription or over-the-counter medications with others will also be in violation of district drug and alcohol policy. See JSD policies: [AS85](#) and [AS90](#).

## Non-Discrimination

Oquirrh Hills Middle School and Jordan School District are committed to providing an educational environment that is free from illegal harassment and other forms of discrimination based upon sex, sexual orientation, race, color, ethnic background, national origin, religion, gender, creed, age, citizenship, or disability. See JSD Policy [AS94](#).

## Parent Teacher Student Association (PTSA)

PTSA contributes to student success by providing and supporting enrichment activities and school improvement projects. PTSA membership dues are \$6.00 a person per year. That money is used to help fund PTSA-supported school activities, such as Reality Town, counseling programs, teacher appreciation activities, and school/teacher needs. The PTSA encourages you and your parents/guardian to be members of the organization. A student **memory book** is compiled and provided as the PTSA fundraiser each year. Student ID pictures and school event photographs are included in the book. The cost of the memory book is \$35 and subject to availability. Pre-ordering is the only way to guarantee that you will receive a memory book.

## Public Displays of Affection

Appropriate behavior in classrooms and hallways is important to the school environment. As such, public displays of affection are not allowed on school campus and such displays may result in a referral to administration.

## School I.D.

You will receive an OHMS school I.D. which you can use to check out items from the LMC and gain access to certain extracurricular activities/events at district high schools.

## Supplies Needed Daily

You are expected to come to school prepared to fully engage in curriculum and academic achievement. You need to bring your fully-charged Chromebook each day, as well as paper and pencil. Individual teachers may require materials such as colored pencils, calculators, folders, or binders. These requirements are listed in teachers' disclosure/syllabus statements.

## Homeroom Class (3rd period)

You are enrolled in a 35 minute homeroom 3rd period Monday - Thursday. The purposes are:

1. To provide you with the opportunity to "connect" with an adult at OHMS; someone you can go to for assistance. Homeroom teachers will be assigned by grade level. Specialty homeroom assignments can change year to year.
2. To provide you with academic support by attending Talon Time. Each department has one day a week that they can call you out of your regular homeroom to get additional help.
3. To provide you with academic support by conferencing with you about your performance including behavior, attendance, grades, and missing work, etc.
4. To provide you with time to work on assignments, homework, reading, and character education.
5. To provide you with opportunities to achieve mastery through intervention in all subjects.
6. To provide you with enrichment/leadership opportunities through Specialty homeroom's. This may require additional expectations outside of the school day.

## Specialty Homeroom's include

- National Junior Honors Society
- Jazz Band
- Chamber Strings
- Concert Choir
- Debate
- Hope Squad
- Ambassadors
- PTSA
- Dance Company
- Stage Crew
- Robotics
- Student Body Officers
- Science Olympiad

## Throwing Objects

Thrown objects can cause serious accidents and injuries. You may not throw objects in classes, hallways, common areas like the cafeteria or auditorium, or outside – including snowballs. Throwing objects may result in a referral to administration.

## Vending Machines

Vending machines are provided for your use during lunches and class changes only. It is never okay to visit the vending machines during class. The administration is unable to provide a refund for money “lost” in machines or for products that are not dispensed correctly. If you tamper with or abuse the machines you will be charged for any damage caused and may face fines, suspension, or a law enforcement referral.

## Visitors and Closed Campus

OHMS is a closed campus, meaning you may not leave the campus during the school day without following proper checkout procedures (see **Check-in/Check-out**). Parents and other adults are welcome to visit the school. All visitors must report to the Main Office upon arrival and must show a valid ID before being allowed to visit with a student or teacher. Parents are encouraged to make an appointment at least one school day in advance of the visit, and must be in possession of an administrator-approved visitor pass prior to visiting a teacher's classroom. You are not allowed to bring friends or relatives to school. Only currently registered students will be allowed to attend classes and activities or be on school property.